MIDWAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING

Monday November 11, 2024

Minutes

The regular meeting of the Board of Directors was called to order at 6:07 p.m. with 1st Chair Dora Campos presiding.

1. Call to Order/Roll Call	Dora Campos, 1st Chair	Present
	Adolfo Ochoa, 2nd Chair	Present
	Vella Ingram, Director	Present
	Carlos Mendoza, Director	Present
	Rebecca Rodriguez, Director	Present

Others Present:
Barbara Tucci, District Secretary/Manager
Gabriel Delgado, Legal Counsel (Tele-conference)
Garth Pecchenino, QK District Engineer
Sean Pinkston, QK Assistant Engineer
Crisafaso Hernandez, Public

2. Additions/Deletions to the Agenda

An item came to the attention of the Board after posting of the agenda regarding the quotes for Lift station #2 manhole. On the motion from Board member Rodriguez and seconded by Board member Ingram, the Board unanimously agreed to Add the item to the agenda as item 5 (e). The vote on the motion was as follows:

Ayes: Rodriguez, Ingram, Ochoa, Mendoza, Campos
Nays: None
Absent: None
Abstentions: None

3. Opportunity for Public Comment

4. **Board to Review and Consider Approval of Minutes from October 14, 2024 Regular Meeting**

The Board reviewed the minutes of the regular Board meeting held on November 11, 2024. On the motion from Board member Rodriguez, seconded by Board member Ingram, the Board unanimously approved the meeting minutes. The vote on the motion was as follows:

Ayes: Rodriguez, Ingram, Ochoa, Mendoza, Campos
Nays: None
Absent: None
Abstentions: None

5. **Old Business**

a. **District Engineer: Update on Sewage Connection at 8321 & 8333 Christian Ave**
The two service connections to the residences are part of the lift station project and will be completed during the revisions to the Lift Station #1.

b. **Update on Lift Station #1 repairs and replacement**
District Engineer Pecchenino reported to the Board that the Contractor has started the work effort at the site. The Contractor has installed bypass piping, replaced the lid and the electronics and graded the site. Remaining work includes installing pumping and controls, startup, and replacing sewer laterals.

c. **Update on Engagement of Auditors**
District Bookkeeper Martorello contacted previous auditor Jim Stofle and asked about doing the audits for the district. Mr. Stofle has since retired. The Board discussed other options, other option which included contacting California Special District Association (CSDA) and reaching out to past applicants through the prior year Request for Proposals. The Board will be updated at the next Board meeting.

d. **Update on Amendment to Water Quality Improvement JPA Agreement**
There was no update.

e. **Update on Water Treatment Plant**
The backwash basin has been completed, tested and backfilled, the handrail has been placed and area is up to subgrade elevations. The chlorine contact chamber is completed and going through testing, the handrail has been placed and surrounding and also up to subgrade elevations. The operations building has the subgrade pluming completed, and the foundation edge footing is poured, the vapor barrier is set and over the next few weeks the floor will be poured, the metal building components are starting to arrive to project site.

f. **Lift Station # 2 Manhole Replacement Project**
District Engineer Peccheninio presented to the Board three quotes that he received: from McElvany Inc. for $17.500.00, Mid Cal Pipeline for $27,500.00, and Redstone Construction. On the motion from Board member Mendoza and seconded by Board member Ochoa the Board unanimously accepted the proposal from McElvany to repair Lift station #2 manhole. The vote on the motion was as follows:

Ayes: Rodriguez, Ingram, Ochoa, Mendoza, Campos
Nays: None
Absent: None
Abstentions: None

6. **New Business**

a. **Board to Consider New Office Hours**
District Secretary reported to the Board that there has been an increase of people in need of water service, updates on the water treatment plant and information regarding property, some have said that the currant business hours are not long enough for them to make it to the District before closing Ms. Tucci suggested to the Board that extending the currant hours to 1 hour longer up to two days a week as needed to accommodate district customers. Board member Rodriguez made a motion to extend

the District office hours as discussed, seconded by Board member Mendoza, The Board unanimously accepted the new office hours. The vote on the motion was as follows:

Ayes: Rodriguez, Ingram, Ochoa, Mendoza, Campos
Nays: None
Absent: None
Abstentions: None

b. **Board to Consider Acceptance Of Financial/Disbursement October 1, 2024 through October 31, 2024**
The Board reviewed the Financial/Disbursement report. On the motion from Board member Mendoza and seconded by Board member Ochoa, the Board unanimously accepted the financial report as presented. The vote on the motion was as follows:

Ayes: Rodriguez, Ingram, Ochoa, Mendoza, Campos
Nays: None
Absent: None
Abstentions: None

c. **Board to Consider Payment of Bills**
The Board reviewed the bills, on the motion made from Board member Mendoza, seconded by Board member Ochoa. The Board unanimously approved payment of the bills presented. The vote on the motion was as follows:

Ayes: Rodriguez, Ingram, Ochoa, Mendoza, Campos
Nays: None
Absent: None
Abstentions: None

7. **Staff Reports**
Nothing to report at this time.

8. **Reports Pursuant to Government Code Section 54954.2(a)(2)**

9. **Closed Session Conference with Legal Counsel – EXISTING LITIGATION**
The Board met briefly with legal counsel to receive an update on the existing matter listed on the agenda. There was no action taken.

10. **ADJOURNMENT**
On the motion of Director Ingram, seconded by Director Rodriguez, the Board unanimously approved adjournment of meeting at 7:05 p.m. The next regularly scheduled District Board meeting will be Monday, December 9, 2024 @ 6:00 p.m.

Respectfully submitted by,
Barbara Tucci
Secretary/Manager
Midway Community Service District