MIDWAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING

Monday December 9, 2024

Minutes

The regular meeting of the Board of Directors was called to order at 6:05 p.m. with 1st Chair Dora Campos presiding.

1. Call to Order/Roll Call	Dora Campos, 1st Chair	Present
	Adolfo Ochoa, 2nd Chair	Present
	Vella Ingram, Director	Present
	Carlos Mendoza, Director	Present
	Rebecca Rodriguez, Director	Present
Others Present:	Barbara Tucci, District Secretary/Manager	
	Gabriel Delgado, Legal Counsel	
	Sean Pinkston, QK Assistant Engineer	
	Richard Martorello, District Bookkeeper	
	Salvardor Rubio, Public	

2. **Additions/Deletions to the Agenda**

3. **Opportunity for Public Comment**

4. **Reorganization of Officers**
   After a brief discussion by the Board, the consensus of the Board was to maintain the status quo and continue with Dora Campos as 1st Chair and Adolfo Ochoa as 2nd Chair.

5. **Board to Review and Consider Approval of Minutes November 11, 2024 Regular Meeting**
   The Board reviewed the minutes of the regular Board meeting held on December 9, 2024. On the motion from Board member Mendoza, seconded by Board member Ingram, the Board unanimously approved the meeting minutes. The vote on the motion was as follows:

   Ayes: Mendoza, Ingram, Ochoa, Rodriguez, Campos
   Nays: None
   Absent: None
   Abstentions: None

6. **Old Business**
   a. **District Engineer: Update on Sewage Connection at 8321 & 8333 Christian Ave**
   The two service connections to the residences are part of the lift station project and will be completed during the revisions to the Lift Station #1.

b. **Update on Lift Station #1 repairs and replacement**
Assistant Engineer Sean Pinkston, reported to the Board that work on the Lift Station # 1 has largely been completed and the lift station is up and running. Contractor has started work on the sewer laterals on Christian. Work is anticipated to be completed this month.

c. **Update on Engagement of Auditors**
District Secretary reported to the Board that she contacted the office of Bryant Jolly CPA for an updated Request for Proposals. The Board will be updated at the next Board meeting.

d. **Update on Amendment to Water Quality Improvement JPA Agreement**
There was no update.

e. **Update on Water Treatment Plant**
Construction continues according to schedule, the main focus of work for the water plant has been poring of the foundation for the operations Building and the placing of conduit for electrical, controls and chemical feed pipelines.

7. **New Business**

a. **"Board to Consider Resolution Adopting Special District Audit Requirements Pursuant to California Government Code section 26909"**
Legal Counsel Delgado presented the Resolution which allows the District to perform audits every other year (biennially) rather than on an annual basis, Delgado reported that given the need to engage new auditors, this would help the District timely complete the audit as required by law. The Board unanimously adopted a Resolution and notice will be sent to Merced County. On the motion from Board member Ingram and seconded by Board member Mendoza, the vote on the motion was as follows:

Ayes: Mendoza, Ingram, Ochoa, Rodriguez, Campos
Nays: None
Absent: None
Abstentions: None

b. **Board to Consider Acceptance Of Financial/Disbursement December 01, 2024 through December 31, 2024**
The Board reviewed the Financial/Disbursement report. On the motion from Board member Mendoza and seconded by Board member Rodriguez, the Board unanimously accepted the financial report as presented. The vote on the motion was as follows:

Ayes: Mendoza, Ingram, Ochoa, Rodriguez, Campos
Nays: None
Absent: None
Abstentions: None

c. **Board to Consider Payment of Bills**
The Board reviewed the bills, on the motion made from Board member Rodriguez, seconded by Board member Ingram. The Board unanimously approved payment of the bills presented. The vote on the motion was as follows:

Ayes: Mendoza, Ingram, Ochoa, Rodriguez, Campos
Nays: None
Absent: None
Abstentions: None

d. **Resolution to Transfer Funds**
The Board reviewed the Invoice from Howk Systems for the Lift Station #1 Replacement Project and agreed that the remaining balance would be paid with the general WestAmerica account, a transfer of funds would need to be done from Hilltop to Westamerica in the amount of $175.000. The Board unanimously approved the transfer of funds. The vote on the motion was as follows:

Ayes: Mendoza, Ingram, Ochoa, Rodriguez, Campos
Nays: None
Absent: None
Abstentions: None

8. **Staff reports**
Secretary/Manager Barbara Tucci reported to the Board that the Biennial Notice related to the Conflict-of-Interest Code was submitted to Merced County and the District is in compliance.

9. **Reports Pursuant to Government Code Section 54954.2(a)(2)**

10. **Closed Session Conference with Legal Counsel – EXISTING LITIGATION**
There was no closed session. Legal Counsel Delgado reported that as of the date of the meeting, a third amendment to the complaint had not been filed.

11. **ADJOURNMENT**
On the motion of Director Rodriguez, seconded by Director Ingram, the Board unanimously approved adjournment of meeting at 6:45 p.m. The next regularly scheduled District Board meeting will be Monday, January 13, 2025 @ 6:00 p.m.

Respectfully submitted by,
Barbara Tucci
Secretary/Manager
Midway Community Service District