MIDWAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING

Monday, September 9, 2024

Minutes

The regular meeting of the Board of Directors was called to order at 6:05 p.m. with 1st Chair Dora Campos presiding.

1. **Call to Order/Roll Call**	Dora Campos, 1st Chair	Present
	Adolfo Ochoa, 2nd Chair	Present
	Vella Ingram, Director	Not Present
	Carlos Mendoza, Director	Present
	Rebecca Rodriguez, Director	Present

Others Present:
Barbara Tucci, District Secretary/Manager
Gabriel Delgado, Legal Counsel (by teleconference)
Garth Pecchenino, District Engineer
Richard Martorello, Bookkeeper
Sean Pinkston, Assistant District Engineer
Salvador Rubio, Public

2. **Additions/Deletions to the Agenda**
An item came to the attention of the Board after posting of the agenda regarding the proposal from Streamline for an internet website. On the motion from Board member Rodriguez seconded by Board member Ochoa, the board unanimously agreed to add the item to the agenda as Item 6(f). The vote on the motion was as follows:

Ayes: Rodriguez, Ochoa, Mendoza, Campos
Nays: None
Absent: Ingram
Abstentions: None

3. **Opportunity for Public Comment**

4. **Board to Review and Consider Approval of Minutes from August 12, 2024 Regular Meeting**
The Board reviewed the minutes of the regular Board meeting held on August 12, 2024. On the motion from Board member Mendoza seconded by Board member Ochoa, the Board unanimously approved the meeting minutes. The vote on the motion was as follows:

Ayes: Rodriguez, Ochoa, Mendoza, Campos
Nays: None
Absent: Ingram
Abstentions: None

5. **Old Business**
   a. **District Engineer: Update on Sewage Connection at 8321 & 8333 Christian Ave**
   The two service connections to the residences are part of the lift station project and will be completed during the revisions to the Lift Station #1.

   b. **Update on Lift Station #1 repairs and replacement**
   Assistant District Engineer Sean Pinkston reported to the Board QK staff visited Contractor yard to witness the pour of the Lift Station concrete lid and also inspected electrical cabinets and equipment. Pumps have been cut/prepped by the manufacture and should be released to the contractor (Howks) shortly. The Contractor intends to start site work as soon as pumps arrive.

6. **New Business**
   a. Board to Consider Acceptance of Financial/Disbursement August 01, 2024 through August 31, 2024
   The Board reviewed the Financial/Disbursement report. On the motion from Board member Mendoza, seconded by Board member Ochoa, the Board unanimously accepted the financial report as presented. The vote on the motion was as follows:

   Ayes: Rodriguez, Ochoa, Mendoza, Campos
   Nays: None
   Absent: Ingram
   Abstentions: None

   b. Board to Approve Submission of the 2024 Biennial Notice for Conflict-of-Interest Code
   There were no changes to the 2024 Biennial Notice for Conflict-of-Interest Code. The Board reviewed the notice, On the motion from Board member Rodriguez, seconded by Board member Ochoa, the Board unanimously approved the Submission of the 2024 Biennial Notice for Conflict-of- Notice. The vote on the motion was as follows:

   Ayes: Rodriguez, Ochoa, Mendoza, Campos
   Nays: None
   Absent: Ingram
   Abstentions: None

   c. Board to Review and Consider Acceptance of FY 2021-22 Audit Report
   The Board reviewed the FY 2021-2022 Audit Report and received a detailed report from District Bookkeeper Richard Martorello. After a long discussion, and on the motion from Board member Mendoza, seconded by Board member Ochoa. the Board unanimously accepted the Audit report. The vote on the motion was as follows:

   Ayes: Rodriguez, Ochoa, Mendoza, Campos
   Nays: None
   Absent: Ingram
   Abstentions: None

   d. Hawks & Associates Engagement Letter
   The Hawks & Associates Engagement letter was also presented to the Board for the FY ending 2023 through 2025. The Board raised concerns with the cost of the audit

compared to prior years. The Board asked Legal Counsel Delgado to review the engagement letter and request conditions limiting (1) the maximum amount of the agreement for completion of the audit, and (2) the term of the agreement to two years instead of the proposed three years. On motion of Board member Rodriguez and seconded by Board member Ochoa, the Board approved engagement of Hawks for two years subject to the discussed conditions. The vote on the motion was as follows:

Ayes: Rodriguez, Ochoa, Mendoza, Campos
Nays: None
Absent: Ingram
Abstentions: None

e. **Board to Consider Approving Payment of Bills**
The Board reviewed the bills. On the motion from Board member Rodriguez, seconded by Board member Ochoa, the Board unanimously approved payment of the bills as presented. The vote on the motion was as follows:

Ayes: Rodriguez, Ochoa, Mendoza, Campos
Nays: None
Absent: Ingram
Abstentions: None

f. **Streamline Website Proposal**
Richard Martorello presented a proposal from Streamline for the District's new internet website. After some discussion the Board agreed to move forward with the creation of the District website and enter into an agreement with Streamline. On motion of Board member Rodriguez, seconded by Board member Ochoa, the Board unanimously approved the proposal. The vote on the motion was as follows:

Ayes: Rodriguez, Ochoa, Mendoza, Campos
Nays: None
Absent: Ingram
Abstentions: None

7. **Staff reports**

8. **Reports Pursuant to Government Code Section 54954.2(a)(2)**

9. **Closed Session Conference with Legal Counsel – EXISTING LITIGATION**
The Board met briefly with legal counsel to receive an update on the existing matter listed on the agenda. There was no action taken.

10. **ADJOURNMENT**
On the motion of Director Rodriguez, seconded by Director Ochoa, the Board unanimously approved adjournment of meeting at 7:40 p.m. The next regularly scheduled District Board meeting will be Monday, October 14, 2024 @ 6:00 p.m.

Respectfully submitted by,
Barbara Tucci
Secretary/Manager
Midway Community Service District